

JOE GQABI DISTRICT MUNICIPALITY

NOTICE NO: 24/2024

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Tlokoeng and the rural part of Tsolo and Qumbu).

Applications from suitably qualified candidates are invited for the following position:

ENVIRONMENTAL HEALTH PRACTITIONER (1X STERKSPRUIT)

(Task Grade 11 of a Category 4 Local Authority)

REMUNERATION

An amount of **R319 810** is on offer.

FRINGE BENEFITS

Normal fringe benefits include leave, membership to a group life scheme, housing / rent subsidy on certain conditions, pension/provident fund and membership to a medical aid scheme subsidised by Council.

REQUIREMENTS

- Grade 12
- National Diploma in Environmental Health or Equivalent (NQF Level 6).
- Valid Registration with the Health Professional Council of SA (HPCSA) is compulsory.
- Certificate in Peace Officer training will be an added advantage.
- A Valid Driver's license (minimum code EB) is essential.
- Minimum of one (01) year relevant experience in Community Service.

CORE RESPONSIBILITIES

- Monitoring public hygiene standards through regular surveys, visual identification, inspections, and collection of data from the public.
- Determining needs and priorities in consultation with communities and draw up working programmes / schedules.
- Conducting inspections on contributors to poor health environment, identifying "hot spots"

risks, health nuisances, and hazards, compiling community health profile and forwarding it to the immediate superior for further action.

- Conducting awareness campaigns on the contributors to a poor health environment and mechanisms such as repairing, redesigning, rebuilding, stopping spillages or waste dumping, etc., that must be employed to eliminate such risks.
- Implementing and facilitating the implementation of the mechanisms to reduce contributors to a poor health environment and improving conditions in the areas identified as "hot spots" areas.
- Producing monthly reports on the status of the areas identified as "hot spots" risks, and health nuisances and hazards identified in communities.
- Identifying and evaluating environmental hazards (physical, chemical, biological, ergonomics stresses) in the workplaces which may affect employees and facilitating the application of control measures to eliminate those hazards.
- Visiting and inspecting all premises including residential places where animals, poultry, and birds are kept, examining the condition of the stables, fowl runs, aviaries, and kraals, monitoring compliance with applicable legislative requirements and forwarding report with recommendations to the immediate superior for further processing.
- Serving written conditional consent regarding the keeping of animals to specific individuals per applicable procedures and legislative requirements.
- Serving order to specific individuals for the removal of animals due to non-compliance with applicable environmental health standards and other applicable legislative requirements.
- Investigating reported complaints relating to the premises where animals, poultry, and birds are kept, recommending to the immediate superior the action to be taken.
- Inspecting all possible sources of nuisances including nuisances due to smoke, effluvia, odours, pollution, adherence to relevant regulations, and the possibility that public health might be endangered, in compliance with applicable legislative requirements.
- Investigating the occurrences and spread of disease vectors, and pest e.g., rodents and flea's on-premises, collecting vectors and pest specimens to be sent to laboratory for the establishment of the potential spread of communicable diseases from these vectors and pest.
- Facilitating effective utilisation of vector and pest control and eradication measures such as fumigation of premises and burrow, trapping and poisoning control of larvae, and following up on delousing.
- Tracing sources of infection, by taking applicable samples of water, milk, and food, and taking surface swabs where food is prepared, for laboratory examination.
- Tracing contacts and if necessary, arranging for their isolation, presumptive treatment, and immunization.

- Taking an active role during outbreaks of communicable diseases in collaboration with other relevant disciplines.
- Investigating infectious or communicable diseases such as cholera, typhoid, malaria, tuberculosis, food poisoning, etc.
- Taking routine samples of water and sewerage to detect cholera.
- Conducting regular visits of premises where milk and dairy products are handled inspecting, taking samples for laboratory, and ensuring compliance with health standards and applicable legislation.
- Investigating complaints regarding the poor quality of food by inspecting the food source, preparation, storage, and transportation and ordering them in writing to comply with applicable legislative requirements to ensure a safe and high-quality food supply and briefing the immediate superior.
- Inspecting food industry and food handling premises monitoring compliance with licensing conditions, reporting noncompliance to the immediate superior for further action.
- Monitoring compliance of food industry and food handling premises with minimum health requirements concerning structural defects, accessibility, food handling, storage or keeping, preparation, transportation, and selling of food and reporting noncompliance to the immediate superior for further action.
- Issuing relevant certificates to food handling premises e.g., butcheries, cafes, restaurants, hotels, hostels, general dealers, boarding schools and houses, food processing premises, informal food handlers (hawkers), caterers, milk shops and dairies per applicable legislative requirements.
- Seizing and arranging for the destruction of unsound or unwholesome foodstuffs which are unfit for human consumption and issuing a Certificate of Condemnation per applicable legislative requirements and guidelines.
- Collecting food samples including surface swabs of food utensils in terms of the relevant legislation.
- Conducting inspections of meat and carrying out post-mortem examination services at approved slaughterhouses and abattoirs, and conducting ante mortem examinations of the animal before slaughter in terms of the relevant legislative requirements.
- Executing remedial actions where pollution such as sewerage spillages and illegal and improper waste dumping is causing a nuisance by instructing relevant individuals, and institutions to rectify the situation.
- Preventing, inspecting, and discontinuing all forms of illegal dumping by enforcing applicable legislation.
- Investigating, monitoring, and addressing environmental damage and pollution problems that might be occurring due to illegal squatting by enforcing relevant legislation and referral

to relevant authorities.

- Initiating projects in the communities monitor and improve indoor air quality, especially during winter months when open fires are burned inside houses to prevent and reduce upper respiratory infections, etc.
- Facilitating processes for the prohibition of chemicals and monitoring illegal sale, chemical spillage, and disposal of prohibited chemicals.
- Inspecting reported unsatisfactory conditions of all premises enforcing compliance with the relevant regulations and to prevent health nuisances.
- Enforcing compliance with legislative requirements and giving verbal and serving authorised written notices to those who fail to comply with environmental health standards in controlling and preventing pollution.
- Following up on all verbal and written notices served to those who fail to comply with the minimum environmental health standards and applicable legislation by conducting inspections to ensure compliance with such notices.
- Monitoring compliance of water supply with all applicable legislation regarding biological, chemical, and physical standards.
- Preventing water pollution and investigating sources of water pollution in compliance with applicable legislative requirements.
- Inspecting rivers and oceans, monitoring all forms of pollution, taking samples, arranging for testing, and recommending actions to be taken when pollution and unsafe water quality is identified.
- Conducting inspection relating to lack of basic services i.e., water, sewer, and refuse, and reporting to the immediate superior for further action.
- Empowering disadvantaged communities to become self-sufficient by facilitating the implementation of community projects such as food gardens, recycling, and self-help feeding schemes in collaboration with community-based organisations, civic and non-profit organisations, etc.
- Educating communities on water safety and ways to purify unclean water at home, safe disposal of waste, sanitation, and related hygiene.
- Arranging for and conducting talks and workshops on environmental health, and applicable legislation with groups of business people, school children, families, food handlers, social groups, and members of the community.
- Conducting seminars and workshops targeting hawkers and food handlers, educating them on safe and hygienic handling, preparation, storing, and selling of foods including perishable foodstuffs for human consumption and applicable legislative framework.
- Educating communities on water safety and ways to purify unclean water at home, safe disposal of waste, sanitation, and related hygiene.

- Monitoring exhumations and reburial of the deceased and their remains, by attending disinterment of bodies at various cemeteries guiding the prevention of exposure and spread of communicable diseases.
- Issue certificates of competence to compliant funeral undertakers on compliance.
- Assisting and advising on the site selection for the burial of the deceased to prevent any possible pollution of any kind.
- Enforcing municipal bylaws and legislation relating to the control of nuisance/hazard, issuing statutory notices, and where necessary involving police services.
- Facilitating the process of instituting legal action against offenders relating to environmental health by stating facts in affidavits relating to the case and submitting them to the immediate superior for further action.
- Compiling environmental health inspection reports, and forwarding reports to the immediate superior for further action.
- Compiling reports on any violations of the municipal policies, bylaws, and statutory regulations applicable to environmental health by businesses, and communities and submitting them to the immediate superior for further action.
- Communicating, providing support, and cooperating with the police giving them the evidence they might require, making and submitting statements relating to cases of environmental health violations reported to them.
- Preparing investigational reports referring to statistical data and qualitative information, responding to enquiries and concerns from stakeholders relating to the key performance and results indicators of the subsection, and forwarding them to the immediate superior for further processing.
- Drafting memoranda, letters, and reports related to, among others, complaints regarding environmental health to be referred to affected local municipalities, national departments, and provincial departments and forwarding them to the immediate superior for further processing.
- Compiling performance reports referring to statistical data and qualitative information relating to the subsection's key performance and results indicators, and forwarding them to the immediate superior for further action.
- Any other duties as reasonably instructed by Management and as outlined in the Job Description linked to this position.

Kindly submit a detailed CV together with a prescribed application form and relevant valid certificates and documents to the attention of the Manager: Human Resources or alternatively electronically apply via e-mail on recruitment@jgdm.gov.za. No faxed or late applications will be accepted. Application forms can be downloaded on our website, www.jgdm.gov.za. Canvassing and/or lobbying of Councilor and officials will not be accepted and non-compliance thereof shall immediately disqualify any applicant.

Please note that non-completion of the official Joe Gqabi District Municipality Application for Employment Form will immediately disqualify any applicant. The Senior Management Application Form and the Z83 application form will also not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.jgdm.gov.za/>.

"The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants. We particularly encourage applications from Women, Africans and Persons with disability as well as members of the Joe Gqabi District Communities"

Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address below:

ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS

Mr. M.P Nonjola
Municipal Manager
Cnr Cole and Graham Street
Private Bag X102
Barkly East
9786

ENQUIRIES: B.F PHETHOHA

Tel No: (045) 979 3039/3089
File No: 4/6/3/8

CLOSING DATE: 15 MARCH 2024



A handwritten signature in black ink, followed by the date '2024/02/26' written vertically.